Minutes of the Elstronwick Parish Council

Meeting Held on 8th May 2018 at The Community Hall, Elstronwick 7.30 pm

## Annual Parish Meeting

1. Present: Cllrs. Burstall, Barker, Shimmon, Nicholson
2. Members of the Public invited to speak: There were no members of the public present.

The meeting closed at 7.36 pm

**Annual Parish Council Meeting**

1. Present: Cllrs. Burstall, Barker, Shimmon, Nicholson
2. Election of Chairperson

Mr Barker proposed and Mr Shimmon seconded that Mr Burstall should be re-elected – all agreed – Mr Burstall accepted

1. Acceptance of office of Chairperson

Mr Burstall signed the acceptance of office

1. Apologies: Cllr. Kirk, Wright, Wallace
2. Minutes of the Last APCM:

The minutes of the meeting on the 2nd May 2017 were accepted as a true record and signed

1. Matters Arising: None
2. Election of Officers/ Committees:
	1. Vice Chairperson – Mr Burstall proposed and Mr Shimmon seconded that Mr Barker should be re-elected – all agreed – Mr Barker accepted.
	2. Elstronwick & Danthorpe Playing Field – Mr Burstall proposed and Mrs Nicholson seconded that Mr Barker be re-elected – all agreed – Mr Barker accepted.
	3. The Thompsons Charity – Mr Barker proposed and Mr Shimmon seconded that Mr Burstall should be re-elected – all agreed – Mr Burstall accepted.
3. Chairperson’s Report:

Mr Burstall said that not a lot happens within the parish but we had successfully gained a grant from the wind farm for a defibrillator in Lelley.

We have had the usual planning applications during the year to consider and Mr Swyer has got some permission for the use of the warehouse as a business. There is a scheme at the moment to release more land for residential developments do this may affect us in the future.

We had the problem with the smell of human waste but this was resolved fairly quickly. We also have the same problems as the rest of the country with the roads need repairing a lot of the time.

Mr Burstall thanked the Methodist Chapel for allowing us to use the building for the meetings and thanked the Councillors for their time and energy in attending the meetings throughout the year and finally thanked the Clerk for all her hard work and dedication through the year, which is invaluable to the Council.

1. Elstronwick & Danthorpe Playing Field Report:

Mr Barker reported the playing field going from strength to strength. There has been various fundraising events during the year with the Harvest Supper and Mr & Mrs Bucktons, Halloween and Christmas Party’s, Party in the Barn and Easter Egg Hunt. They have also been successful in gaining a grant from the wind farm to purchase a container for the playing field to store all there equipment in.

1. Code of Conduct - Review of Interests:

The Councillors signed their declaration of interests for the coming year. If any changes happen the Councillors must inform the Clerk within 28 days. Mr Kirk, Mr Wright and Mrs Wallace to sign theirs at the next meeting.

1. Presentation of Accounts and Budget:

The accounts and budget were presented. There were no comments on the account and Mr Burstall proposed and Mr Shimmon seconded that they were accepted and signed. The Clerk was thanked for preparing them.

1. Appointment of Internal Auditor:

Mr Burstall proposed and Mr Barker seconded that Mr D Scruton should be appointed as the Internal Auditor for the coming year. The Clerk to send a thank you letter for doing the books for 2017 – 2018 when he has checked them.

1. Review of Clerks Salary

There has been a national 2% pay increase for Clerks. Mr Barker declared an Interest in this item. Mr Burstall proposed and Mrs Nicholson seconded to increase the Clerk’s salary to £140.00 a meeting. All agreed.

1. Review of Risk Assessments

The Risk Assessments were reviewed and no changes were made.

1. Review of Standing Orders

The Standing Orders were reviewed and no changes were made.

1. Review of Complaints Procedure

The complaints procedure was reviewed and no changes were made.

1. Review of Financial Regulations

The complaints procedure was reviewed and no changes were made.

1. Dates of meetings throughout the year:

16th July 2018, 4th September 2018, 6th November 2018, 8th January 2019, 5th March 2019 and 7th May 2019 APCM – all meetings will start at 7.15 pm and will be held at The Methodist Chapel, Elstronwick

A discussion took place regarding the start times of the meetings, Mr Burstall would like them to start at 7.00 pm but the Clerk said that was a little early, it was agreed to trial them starting at 7.15pm

Meeting closed at 8.25 pm